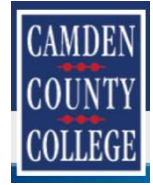




OUR LADY OF LOURDES SCHOOL OF NURSING
 ONE MEDICAL CENTER DRIVE, RMB SUITE 3700
 STRATFORD, NJ 08084
 (856) 886-6141



APPLICATION FOR ADMISSION

Virtua Our Lady of Lourdes School of Nursing does not discriminate in admissions or access to its program and activities on the basis of race/color, national origin, ethnicity, religion/creed, disability, age, marital status, sex, sexual orientation or veteran's status.

Virtua Our Lady of Lourdes School of Nursing is committed to complying with all state and federal laws prohibiting discrimination. Applicants to the School of Nursing must have the ability to satisfactorily meet the cognitive, physical and emotional requirements of the Nursing curriculum.

Application Date: _____

PROGRAM OF INTEREST

Camden County College NOLAS : _____ **Camden County College ID #:** _____

*Applying through Camden County College gateway for Cooperative RN Diploma program. Must Apply to Camden County college to provide ID Number. Failure to provide Camden County ID can delay processing.

Form of Payment: *Cash will not be accepted as a form of payment.

Check Check #: _____ or Money Order Money Order #: _____

PERSONAL INFORMATION

Social Security Number: _____ - _____ - _____

Last Name: _____ First Name: _____ Middle: _____

Previous Name: (If Applicable) _____

MAILING ADDRESS

Street: _____ City or Town: _____

State: _____ Zip Code: _____ County: _____

CONTACT INFORMATION

Home Phone: _____ Cell: _____ Work Phone: _____

E-mail address: (Required) _____

EMERGENCY CONTACT

Name: _____ Phone Number: _____

Relationship: _____

GENDER, BIRTH DATE AND ETHNICITY

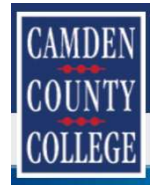
*Responses to Gender, Birth Date and Ethnicity and Race are voluntary and will be kept confidential. Failure to furnish this information will not adversely affect the status of this application.

Date of Birth: _____ **Gender:** Male Female Non-Binary

Pronouns Preferred: She/Her/Hers He/Him/His They/Them/Their Other



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Ethnicity/Race:

American Indian or Alaskan Native Asian or Pacific Islander
 Hispanic Black/Non-Hispanic
 Caucasian, Non-Hispanic Other Unknown

CITIZENSHIP STATUS

U.S. Citizen: Yes No If No, are you a permanent resident? Yes No
 Type of VISA: _____ VISA Number: _____

ACADEMIC HISTORY

List all colleges, universities and institutions attended, including high school.

High School: _____ Location: _____ Graduation Year: _____
 GED State: _____ Date of Certification: _____
 Name of Institution: _____ Location: _____ Degree: _____ Dates: _____
 Name of Institution: _____ Location: _____ Degree: _____ Dates: _____
 Name of Institution: _____ Location: _____ Degree: _____ Dates: _____
 Name of Institution: _____ Location: _____ Degree: _____ Dates: _____

WORK HISTORY

Veteran of the Armed Forces? Yes No
 Virtua Employee? Yes No Previously employed
 If Yes, Start/End Dates _____
 Currently Employed? Yes No/Unemployed
 Employer: _____ Occupation/Job Title _____ Start/End Dates _____
 Employer: _____ Occupation/Job Title _____ Start/End Dates _____

List any special recognitions/awards given for academic achievement:

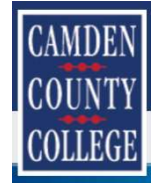
How did you learn about Our Lady of Lourdes School of Nursing?

Have you previously applied to Our Lady of Lourdes School of Nursing?

Yes No



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Application Checklist

Applicants must apply to both Virtua Our Lady of Lourdes School of Nursing (www.lourdesnursingschool.org) and Camden County College (www.camdencc.edu)

A complete application to the School of Nursing requires submission of :

- Application
- \$55 non-refundable application fee. Check or Money Order made payable to Virtua Our Lady of Lourdes School of Nursing (Your application form will not be processed without this fee)
- Fitness for Duty for Nursing Practice attestation form.
- Essay “Why I Want to Enter the Nursing Profession” – no fewer than 100 words
- Official high school transcripts and/or GED transcripts
- Official Camden County College transcript and Official college transcript(s) from any and all previously attended colleges
- Transcripts can be received in 3 methods.**
 - 1) Received In a sealed envelope (unopened) from the institution. This can be received with your application as long as it remains untampered.
 - 2) Sent by the Institution through the United States Postal Service to our mailing address.
 - 3) Sent by the Institution or a Third-Party vendor (such as National Clearinghouse or Parchment) sent to our School’s E-mail address (VOLOLSON-CCAdmissions@virtua.org)
- 2.5 cumulative GPA required; grade of C or above in coursework
- Two official letters of recommendation from a recent instructor or employer (optional)
- Letter from the Dean’s office of previously attended nursing program stating applicant is no longer in attendance for reasons other than clinical or professional misconduct (required)

International Students require the additional documentation :

- TOEFL iBT scores of Writing: 19; Reading: 18; Speaking: 19; Listening: 17
- Official WES (World Education Services) evaluation of high school and college transcripts

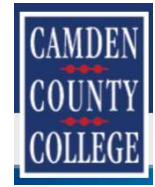
Required information must be submitted directly to:

Coordinator of Enrollment Services
Our Lady of Lourdes School of Nursing
One Medical Center Drive, RMB, Suite 3700
Stratford, NJ 08084

ALL MATERIALS SUBMITTED WITH THE APPLICATION FOR ADMISSION BECOME PROPERTY OF THE SCHOOL OF NURSING AND CANNOT BE RETURNED



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Fitness for Duty for Nursing Practice attestation form

Virtua Our Lady of Lourdes School of Nursing has a duty to maintain a safe environment for its nursing students and the patients cared for by students. In doing so, both the applicant to the School and the enrolled student must meet certain physical and mental fitness criteria. Students must be able to fulfill at all times the essential components of the nursing program, including the technical standards identified below as defined by the U. S. Department of Labor: Technical standards are all nonacademic criteria that are essential to participate in the program.

These standards may include but are not limited to the following:

1. Communication skills, such as reading, writing, and speaking English in order to elicit and/or convey information, communicate changes in patient status, educate others, and interact with health team members in the clinical area as well as in educational settings.
For example, the student should be able to:
 - a. Display ability to explain treatments, procedures, and
 - b. Initiate health teaching; accurately and legibly document and interpret nursing actions and patient responses;
 - c. Communicate information effectively and in a professional manner with other personnel and departments; and
 - d. Read and evaluate written orders, care plans and treatment requests, as well as follow written and verbal directions.

2. Sensory skills, including being able to use the senses of vision, hearing, touch and smell to observe, assess and evaluate outcomes effectively (near and at a distance), in the classroom, lab and clinical settings. For example, the student should be able to:
 - a. Display ability to observe patients for changes in condition, e.g. changes in skin color:
 - b. See objects up to 20 inches away, e.g. computer screens
 - c. Hear normal speaking level sounds, e.g. person to person reports
 - d. Hear monitor alarms, emergency signals, call bells and cries for help
 - e. Display ability to participate in group discussions and phone conversations
 - f. Perform functions of physical assessment and/or skills related to therapeutic interventions
 - g. Distinguish temperature changes in patients
 - h. Display ability to sufficiently use fine motor skills to perform specific procedures and interventions.

3. Mobility skills, including the physical and mental stamina to meet the demands associated with extended periods of sitting, standing, moving and physical exertion required for satisfactory and safe performance in clinical and classroom settings. For example, the student should be able to:
 - a. Display ability to physically maneuver in patient rooms, work spaces, and treatment areas
 - b. Perform CPR
 - c. Display ability to lift and carry medical equipment, supplies, medications and charts. Average lifting requirement is 10-50 pounds, varying weights are encountered when lifting and transferring patients. Stand and maintain balance, move quickly in response to emergencies, climb stools and stairs, push and pull
 - d. Pounds when repositioning patients, reach above shoulders and reach below waist.
 - e. Stand and maintain balance, respond to emergencies, climb stairs and use stools when necessary, move and transport patients, and reach above the shoulders and below the waist
 - f. Calibrate and properly use equipment.



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4. Psychosocial skills, including the ability to adapt to changing and/or stressful conditions and to interact with others in a caring and professional manner in classroom and clinical environments. Emotional stability is necessary to handle emergency situations and to establish and maintain therapeutic relationships. For example, the student should be able to:
 - a. Establish rapport with patients/families and colleagues
 - b. Display ability to resolve conflicts, handle crises, be culturally sensitive, convey professional behaviors, demonstrate good judgment, complete responsibilities and adapt to changing environments; and
 - c. Display ability to accept constructive criticism and respond appropriately.
5. Critical thinking skills, including the ability to develop and refine problem-solving skills and incorporate new information into practice and theory. For example, the student should be able to measure, calculate, reason, synthesize and apply subjective and objective data in theoretical and practice situations.

When there is a concern that a student is unable to meet the above technical standards or otherwise poses a risk of harm to self, patients, or others in the environment, the faculty member or responsible clinical person should remove the student from the clinical area.

A candidate for admission or an enrolled student who requests an accommodation under this policy, due to a disability, must contact Camden County College's Disability Services Department. Camden County College's Disability Services Department (the Program for the Academically Challenged Student (PACS) is the support service for students with disabilities. In order to receive academic accommodation, students are required to submit thorough and appropriate documentation validating their disability and the need for an accommodation. Documentation should validate the need for services based on the individual's current level of functioning in the educational setting. A school plan such as an individualized education plan (I.E.P.) or a 504 plan is insufficient documentation, but should be included as part of a more comprehensive assessment battery.

Students with learning disabilities who are requesting academic accommodations from the Director of the Office of Disabilities Support Services at Camden County College are required to submit the following documentation:

1. The documentation must include a diagnosis of Learning Disability and the rationale for this diagnosis.
2. Diagnosis should be made by a licensed or certified professional and/or someone trained in psycho/educational assessment.
3. Evaluation information should be current (within last three years & relevant to the setting).
4. Assessment battery must include a cognitive evaluation (WAIS-III or WJ-R) and achievement battery along with the following information:
 - The name(s) of the assessment instrument(s) used (typically aptitude, achievement, information processing and behavioral checklists, e.g. Connors)
 - A clear statement of the disability, including diagnosis and prognoses.
 - A summary of evaluation procedures as well as diagnostic tests/evaluation results used to make the diagnosis. Quantitative & qualitative information supporting the diagnosis
 - Medical information should include a statement of the functional limitations the disability has on learning or other major life activities.
 - The areas of educational impact
 - Recommendations for prescriptive treatments, environmental management and reasonable accommodations
 - Additional observations or recommendations that would assist in meeting the individual needs of the student
 - The names, titles, addresses, telephone and fax numbers of the evaluators as well as the date(s) of testing



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- Each recommended academic accommodation should be accompanied by an explanation of its relevance to the disability that is diagnosed as well as supporting data from the evaluation.
- In addition, specific recommendations for accommodations (with explanation of how the need is substantiated through testing) will be helpful in meeting the individual needs of the student when providing educational accommodations.

The School is not required to lower or make substantial modifications to the essential requirements of the program. In addition, it is not required to make modifications that would fundamentally alter the nature of the School's program or result in undue financial or administrative burdens to the program. Accommodations in the classroom may include auxiliary aids and modifications to academic requirements as are necessary to ensure equal educational opportunity. These classroom adjustments may include, but are not limited to, permission to tape record classes; additional time for assignments and examinations; large print examinations and texts; note takers; readers; course information and reading lists in advance of classes; a private area to take tests and a faculty requirement to wear a microphone. Accommodation in the classroom is distinct and separate from an accommodation in a clinical setting. The student needs to communicate the allowed academic accommodations with the faculty and any other agencies and units to which the student is assigned each semester. Reasonable academic accommodations must be put in writing, signed by the student and appropriate Camden County College administrative personnel and communicated to the School of Nursing.

Clinical academic accommodation may include, but is not limited to, modifications for disabilities, such as for tasks related to observation and alternative equipment, or techniques for students with hearing impairment. The student with a temporary disability must have in writing, from the appropriate professional, a description of the temporary disability, the length of time the disability will need to be addressed, restrictions to the student's clinical or classroom activities, and a list of academic adjustments. If the academic accommodations are reasonable and approved, the allowed academic accommodations must be communicated to the faculty and any other agencies or units to which the student is assigned.

I have read this form and understand the contents.

Applicant's Signature _____

Date _____

RETURN THIS FORM WITH YOUR APPLICATION



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Virtua Our Lady of Lourdes School of Nursing

General Application and Program Information

Thank you for your email. Information regarding Virtua Our Lady of Lourdes School of Nursing can be found below as well as on our website, www.lourdesnursingschool.org.

Applying to the nursing program is a process and requires an applicant is admitted 4-6 months prior to the cohort start date. This is necessary for students to complete mandatory orientations and compliance modules before beginning nursing classes. Students are not able to choose their start date and must meet the requirements to be considered for the nursing program. Once accepted, based upon coursework completed, a student is offered a seat in the first available cohort.

Applicants will receive an initial email in approximately 21-30 business days following receipt of their application packet. Completed applications will be presented to the admissions panel for consideration; notifications are made by the panel in 6-8 weeks. *During high volume periods and the status of the academic calendar schedule, delays in notifications may be necessary.* Incomplete applications requiring additional information remain open for six months from receipt of the application. If the documentation is not received during that period, the applicant will need to reapply. Notifications are made to the email address provided on the application. Applications are processed in the order received. Review of an application will be delayed if information is missing from the file.

- Virtua Our Lady of Lourdes School of Nursing is a diploma school and a cooperative partner with Camden County College. You must register as a student with Camden County College, www.camdencc.edu, and apply directly to Our Lady of Lourdes School of Nursing. The application process is different for each school and instructions can be found on each institution's website.
- The mailing address for applications is One Medical Center Drive, RMB Building, Suite 3700, Stratford, NJ 08084. Electronic submissions of an application are not acceptable. Transcripts and/or recommendation letters sent directly by the source to VOLOLSON-CCAdmissions@virtua.org will be added to your application file upon receipt.
- A grade of C or above is required for all pre-requisite coursework necessary for the NOL.AS Our Lady of Lourdes nursing program as well as a minimum overall GPA of 2.5 based on at least 3 college accredited credit academic courses that are part of the prerequisites for NOL.AS curriculum. One of the courses must be a science course. The list includes:

- **Non-Science Courses:**
English Composition I, English Composition II, Basic Psychology, World Civilization I, Introduction to Statistics
- **Science Courses:**
Basic Anatomy & Physiology I, Basic Anatomy & Physiology II, Basic Microbiology, Chemistry I (General, Organic, Biological)



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- Science courses cannot be more than ten years old when applying to Our Lady of Lourdes School of Nursing.
- All nine pre-requisites do not need to be completed to apply, however, accepted students are not able to begin nursing courses until the pre-requisites are finished. There are also three co-requisites required which students are encouraged to complete prior to beginning nursing classes.
 - **Non-Science Co-requisite Courses:**
Developmental Psychology, Introduction to Sociology, and Biomedical Ethics
- If taken Prior to the start, Co-requisite courses will be factored into the GPA of the Prerequisite courses and must meet the minimum GPA requirement of 2.5 or higher. Co-requisites must be completed with a grade of "C" or higher.
- Students cannot register for nursing classes, those listed on the curriculum plan beginning with NOL, until accepted to the program.
- Official college transcripts must be sent to both the nursing school and Camden County College. The college evaluates the general education courses taken, transfers eligible coursework and determines if the coursework meets the requirements for the NOL.AS Our Lady of Lourdes nursing program curriculum. Once coursework has been transferred, an official transcript from Camden County College must be sent to Our Lady of Lourdes School of Nursing.
- Virtua Our Lady of Lourdes School of Nursing also requires an official high school transcript for applicants. Electronic copies are admissible provided they are sent from an official school email address.
- Students attending a previous nursing program must request a letter from the dean of the school stating they are no longer in attendance for reasons other than clinical or professional misconduct. Nursing courses taken at another institution are not transferrable to Our Lady of Lourdes School of Nursing's program.
- **Electronic correspondence such as letters of recommendation and transcripts may be sent to VOLOLSON-CCAdmissions@virtua.org**
- Applicants may apply once the application checklist is complete.
- Application deadlines are no longer in place. Applicants are encouraged to submit their application once they meet the requirements of the application checklist.
- Applicants must be accepted into the nursing program and are then offered a seat in one of our three annual cohorts: spring, summer and fall.
- The nursing courses total four semesters (13 weeks each) and taken in the order listed. Program completion is approximately 15 months. Students should allow additional time in their schedule for not only classes and



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clinical rotations but for assignments, projects and studying. All classes and clinical rotations are held during weekdays, daytime hours with an occasional opportunity for an evening or weekend clinical rotation.

- Upon successful completion of the program students graduate with a Diploma in Nursing from Virtua Our Lady of Lourdes School of Nursing and Associate Degree in Science from Camden County College. They are also eligible to sit for the state boards or NCLEX (National Council Licensure Examination).
- Tuition and fees associated with the NOL.AS Virtua Our Lady of Lourdes School of Nursing program are available for review at Our Lady of Lourdes School of Nursing: Tuition and Fees (lourdesnursingschool.org). Camden County College is responsible for all financial matters related to the nursing program.
- In the interest of maintaining the integrity and operational efficiency of our academic program, the following **Policy on Non-Responsive Accepted Students** applies to students who have been accepted into the program, paid the required placement fee, and subsequently made no further contact with the institution or completed the necessary entrance requirements. By adhering to this policy, we aim to foster a proactive and committed community of learners.
 1. **Non-Response Definition:** Students who do not engage with the institution after acceptance—meaning they fail to respond to communications by the deadlines designated in the admissions email, complete required documentation, or fulfill entrance requirements—will be considered non-responsive.
 2. **Application Rescission:** If a student remains non-responsive, does not attend orientation, and does not seek a deferment to another semester, their acceptance into the program will be rescinded. This includes failure to complete any required steps by the designated deadlines.
 3. **Reapplication Policy:** Students whose applications have been rescinded under this policy will not be eligible to reapply to the program in the future. This measure is intended to ensure a commitment to the program and to uphold the standards of engagement we expect from all accepted students.
 4. **Communication:** We encourage all accepted students to maintain communication with our school office to address any questions or concerns regarding their enrollment and to ensure they meet all necessary requirements for successful entry into the program.
- For specific questions not addressed in this email, please send a separate email to OLOLSON@virtua.org and a representative will get back to you.